

Leading Edge Creative- Terms & Conditions

Consulting Services

1. Leading Edge Creative will provide consulting services to the Customer relating to the creation or modification of a Website. The specific nature of the services to be provided by Leading Edge Creative will be as specified in the Schedule ("the Services"). Subject to any lawful restraint imposed upon it by any other party (such as an obligation as to confidence), Leading Edge Creative will make available to the Customer all knowledge, information and expertise in its possession in performing the Services. If the Customer wishes Leading Edge Creative to perform any services other than those specified in the Schedule (including without limitation to provide any additional functionality) or to provide further or other Products or software, then Leading Edge Creative shall be entitled to quote the Customer separately for the provision of those services or the provision of those products or software. If the Customer accepts that quotation then the provisions of this Agreement will apply to the provision of those additional services, products or software.
2. Unless otherwise agreed in writing by the parties, the term of this Agreement will commence on the date specified in the Schedule.
3. Unless specifically stated as a fixed price quote, any cost estimates that are or have been given by Leading Edge Creative are estimates only. Actual time spent and Products supplied may be used as the basis for billing.

Products

4. Leading Edge Creative may also supply the Customer with Products (as ordered by Customer and agreed by Leading Edge Creative) from time to time. In the context of this Agreement, "Products" means any hardware and/or third party software provided to the Customer by or on behalf of Leading Edge Creative pursuant to this Agreement.

Reporting and Meetings

5. The Customer shall make its employee (specified in the Schedule or such other person as the Customer shall nominate in writing) (the "Customer Contact") available to meet with Leading Edge Creative when reasonably required by Leading Edge Creative for the purposes of discussing the status of the Services. Leading Edge Creative will meet regularly with the Customer Contact (by remote communication facility if necessary) and report to the Customer on the status of the Services.



Leading Edge Creative- Terms & Conditions

Consulting Rates, and Other Expenses

6. Leading Edge Creative will provide Services to the Customer and will be entitled to charge the Customer for such Services at the rates specified in the Schedule.
7. Leading Edge Creative shall be entitled to provide the Services remotely from its own premises and will not be required to attend the Customer's premises. If Leading Edge Creative is required to attend the Customer's premises for any reason pursuant to this Agreement, the Customer will reimburse Leading Edge Creative for reasonable transport and/or accommodation expenses incurred by Leading Edge Creative in doing so. However this does not include transport or accommodation expenses where the Customer's premises are located within 25kms of 14a Toorak Rd, South Yarra.
8. The Customer authorizes Leading Edge Creative to obtain access to the Customer's computing facilities referred to in the Schedule (the "Facilities") using the remote means of access referred to in the Schedule ("Means of Access") and subject to any Restrictions on Access set out in the Schedule, for the purposes of providing the Customer with Services.
9. Leading Edge Creative will not use the Means of Access (or any other methods of remote access) to access the Facilities for any purpose other than to provide the Services. However, Leading Edge Creative shall be permitted to gain remote access to the Facilities for lawful purposes using any publicly available means (such as the World Wide Web), which do not require special authorization.
10. Leading Edge Creative will take the following steps to ensure the security of the Facilities (insofar as the use of Leading Edge Creative's systems and the Means of Access are concerned):
 - a) ensuring that no passwords are stored in easily recognizable form on Leading Edge Creative's own systems in circumstances where a breach of Leading Edge Creative's own internal security may reveal them;
 - b) ensuring that only those employees and contractors of Leading Edge Creative who are required to access the Facilities using Leading Edge Creative's systems and the Means of Access are able to do so;
 - c) ensuring that the Facilities are not capable of being accessed by a system or user, which transits Leading Edge Creative's own systems, except as permitted by this Agreement.
11. The Customer indemnifies Leading Edge Creative against any loss or damage arising directly or indirectly from any unauthorized use of the Facilities to which Leading Edge Creative has been granted remote access, provided that such unauthorized use has not arisen as the result of any material breach by Leading Edge Creative of its own obligations under Clause 10 of this Agreement.



Leading Edge Creative- Terms & Conditions

12. The Customer will also reimburse Leading Edge Creative for all expenses incurred by Leading Edge Creative on the Customer's behalf or in carrying out its obligations under this Agreement.
13. The Customer will pay Leading Edge Creative for the cost of any Products (including any licensing that Leading Edge Creative is required to pay to obtain a sub-license in favor of the Customer for any third party software) together with Leading Edge Creative's own charge that it levies for handling and/or obtaining any relevant sub-licenses.

Payment of Invoices

14. Leading Edge Creative will be entitled to invoice the Customer on an interim basis at least monthly for progress payments for any Services performed or Products supplied during the previous month (or during any earlier period which has not previously been invoiced) together with such expenses as the Customer is required to reimburse Leading Edge Creative. Such invoices shall contain such information and detail as the Customer may reasonably require to permit the Customer to account for the Services and Products (for instance, by attaching copies of any time sheets) reasonably prescribed by the Customer. Leading Edge will be entitled to invoice the hours spent on a project that is placed on hold by inactivity of the client to return requested material, or approve project stage necessary to continue with work. If the material requested is not returned within 14 (fourteen) days, the project is deemed to be on hold.
15. All invoices rendered by Leading Edge Creative are payable within fourteen (14) days from the date of invoice. The Customer agrees to pay Leading Edge Creative in full within this time period.
16. If the Customer fails to pay any invoice by the due date for payment, then without prejudice to Leading Edge Creative's rights under this Agreement, the Customer shall also pay Leading Edge Creative interest on the outstanding amount at the rate of 2% per month.



Leading Edge Creative- Terms & Conditions

Confidentiality

17. Leading Edge Creative will not disclose to any third party or use other than for the purposes of this Agreement any knowledge or information imparted to or obtained by it during or in connection with the fulfillment of this Agreement which is of a secret or confidential nature relating to the business, equipment, processes relating to the equipment, the products, services, process or business strategies offered or employed by the Customer. This obligation of confidence will cease to apply in relation to information that Leading Edge Creative is required to disclose by any law, or which becomes part of the public domain other than as the result of a breach by Leading Edge Creative of its obligations of confidence under this Agreement.

Intellectual Property

18. The copyright and all other rights relating to any software provided to the Customer by or on behalf of Leading Edge Creative pursuant to this Agreement (the "Intellectual Property") will remain the property of Leading Edge Creative or where applicable its licensors, until paid in full by customer. Upon receiving the full payment Leading Edge Creative will transfer all rights including graphics, images. Limited rights apply to source files that make up the customised Leading Edge Content Management System (CMS), in which Company can use the source code but not for the purpose of reverse engineering or reselling the system to a third party.
19. Leading Edge agrees not to charge any ongoing fees for Customer for use of Leading Edge customised Content Management System (CMS); nor will charge higher hosting fees for the use of the platform.
20. Leading Edge grants the Customer the right to host the website in the environment of their preference; however if the hosting environment is not fully compatible with the Leading Edge or third party software, any configuration costs (to either the software or hosting environment) will be borne by Customer.
21. Upon payment in full for the Services provided by or on behalf of Leading Edge Creative pursuant to this Agreement, Leading Edge Creative grants the Customer a non-exclusive and non-transferable perpetual license to use the Intellectual Property for the Customer's own business purposes, and in the case of the third party software, will obtain a sub-license in favor of the Customer in similar terms.
22. Leading Edge Creative warrants to the Customer that to the best of its knowledge, it has the right to grant the licenses referred to in this Agreement, and the use by the Customer of any software provided by Leading Edge Creative will not infringe the rights of any third party.
23. Leading Edge Creative also grants the Customer the right to copy the Intellectual Property for the purposes of staff and subcontractor education and system backups.



Leading Edge Creative- Terms & Conditions

However, the Customer must not copy any of the Intellectual Property for any other purposes.

24. The Customer must not de-compile, disassemble, decrypt, extract or otherwise reverse engineer any part of any software that is provided to the Customer by Leading Edge Creative without Leading Edge Creative's prior written consent.
25. The Customer must hold any software (in source and/or in object code) and other materials provided to the Customer by Leading Edge Creative confidential. The Customer must not disclose any of those materials to any third party without Leading Edge Creative's prior written consent. The Customer must also take all reasonable steps within its power to protect the Intellectual Property of Leading Edge Creative.

High Risk Activities

26. None of the software or the Products provided pursuant to this Agreement is designed or intended to be fault-tolerant or designed or intended for use as or for use where their failure or malfunction could lead to death, personal injury, or economic, physical or environmental damage ("High Risk Activities"). The term "High Risk Activities" includes but is not limited to on-line control equipment in hazardous environments requiring fail-safe performance (such as in the operation of nuclear facilities, aircraft navigation or communications systems, air traffic control, direct life support machines, weapons systems, banking or financial control or reporting systems, or security systems). The Customer warrants that it will not use, distribute or resell any of the Products or the software for any High Risk Activities and that it will ensure that permitted end-users of such Products or software are provided with a notice in the form set out in this Clause. The Customer will indemnify Leading Edge Creative for any loss, cost, damage or third party claim arising from the Customer's use of any of the Products in High Risk Activities or from any breach by the Customer of this clause.

Liability

27. Except for express undertakings to indemnify and any warranties set out in this Agreement:
 - a) To the extent permitted by the law, Leading Edge Creative expressly excludes all conditions and warranties whether express or implied.
 - b) Notwithstanding any other provision in this Agreement, in no event will Leading Edge Creative be liable to any party including the Customer for any indirect, punitive, special, incidental or consequential damage in connection with or arising out of this Agreement (including for loss of profits, use, data, or other economic advantage), however it arises, whether for breach of this Agreement or in tort, and even if Leading Edge Creative has been previously advised of the possibility of such damage. Further, liability for such damages shall be excluded,



Leading Edge Creative- Terms & Conditions

even if inclusive remedies provided hereunder fail their essential purpose. The Customer will indemnify Leading Edge Creative and keep it indemnified from and against any claims by any third party for or in respect of such damages.

28. Certain provisions relating to the trading of goods and services and other statutes, rules and regulations in Australia may imply certain non-excludable warranties or conditions. To the extent that they are not permitted to be excluded, Leading Edge Creative's liability for breach of such conditions or warranties and the Customer's sole and exclusive remedy in relation to such breaches shall be limited to:
- a) in the case of Products or software or other goods supplied by Leading Edge Creative, at Leading Edge Creative's option:
 - i) the replacement or repair of those Products or software or goods, or the supply of equivalent goods; or
 - ii) the payment of the cost of replacing or repairing the Products or software or goods or of acquiring equivalent goods; and/or
 - b) in the case of Services, at Leading Edge Creative's option:
 - i) supplying the Services again; or
 - ii) the payment of the cost of having the Services supplied again.
29. The Customer is solely responsible for the proper backup and protection of all of its software and data, as well as the implementation and maintenance of firewalls and security measures (including proper virus control) in relation to the Facilities.

Assistance and Facilities

30. The Customer will provide Leading Edge Creative with all reasonable assistance and facilities free of charge (including without limitation of the Means of Access and the other Items referred to in the Schedule, office facilities, and liaison with the necessary officers and employees of the Customer) in order to permit Leading Edge Creative to efficiently provide the Services.

No Poaching

31. The Customer undertakes to Leading Edge Creative that it will not for a period of two years from the termination of this Agreement entice away or endeavor to entice away from Leading Edge Creative any employee of Leading Edge Creative. The Customer acknowledges that the prohibition and restriction contained in this clause are reasonable in the circumstances and necessary to protect the business of Leading Edge Creative.



Leading Edge Creative- Terms & Conditions

Agreement Non-exclusive

32. The Customer acknowledges that Leading Edge Creative is providing Services to the Customer on a non-exclusive basis and that Leading Edge Creative may provide services of the same or a similar nature as the Services to any other party.

Termination

33. This Agreement may be terminated in the following circumstances:
- a) By either party by giving the other party thirty (30) days notice in writing to that effect;
 - b) Immediately by Leading Edge Creative by notice in writing if the Customer fails to remedy a breach of this Agreement (including any provision as to payment) within fourteen (14) days of receipt of a notice from Leading Edge Creative of such breach requiring it to do so; or
 - c) By either party immediately by notice in writing if the other party takes any corporate action or other steps are taken or legal proceedings are started (and are not withdrawn, discontinued or struck out within twenty-one days) for its winding up, liquidation or dissolution (other than for the purposes of reconstruction) or the appointment of an administrator, receiver, receiver and manager, official manager, Liquidator, provisional Liquidator, trustee or similar office of it or of any or all of its revenues and assets ("Insolvency Event"), and such Insolvency Event remains in existence in respect of such party as the time of service of the Notice.
34. On termination of this Agreement however occurring, all moneys unpaid by the Customer pursuant to this Agreement will immediately become due and payable. If such moneys remain unpaid for a period of thirty days then (without prejudice to any other rights that Leading Edge Creative may have for breach of this Agreement or otherwise) Leading Edge Creative will be entitled to retake possession of the Products and to disable any software provided pursuant to this Agreement (including by remote means).
35. The Customer's obligations (including any obligations to indemnify) under clauses 11, 18 to 23 inclusive (Intellectual Property), 24 (High Risk Activities), 25 to 27 inclusive (Liability), and Leading Edge Creative's obligations under clause 17 (Confidentiality) shall survive the termination of this Agreement for whatever reason.



Leading Edge Creative- Terms & Conditions

General

36. Any notice required or contemplated by this Agreement shall be deemed to have been duly given if it is in writing, properly addressed and delivered personally or mailed by registered or certified mail, postage prepaid addressed or by fax or electronic mail to the Customer or Leading Edge Creative at the address set out in the Schedule or this Agreement or such other address nominated by a party in writing.
37. The Customer may not assign any of its obligations under this Agreement without the prior written consent of Leading Edge Creative. However Leading Edge Creative may arrange for subcontractors to perform any of Leading Edge Creative's obligations under this Agreement.
38. Leading Edge Creative will not be liable to the Customer or to any third party for any non-performance or delay in the performance of its obligations under this Agreement, if events or conditions beyond its reasonable control cause the non-performance or delay and Leading Edge Creative gives the Customer prompt notice thereof. In no event will this provision affect Customer's obligation to make payments to Leading Edge Creative under this Agreement except in respect of Services that are unable to be performed by Leading Edge Creative, until they can be performed.
39. A failure, delay, relaxation or indulgence by either Party in exercising any right, power or privilege conferred on the Party by this Agreement shall not operate as a waiver of the power or right. A single or partial exercise of any right, power or privilege hereunder does not preclude the further exercise of the same right or the exercise of any other right hereunder. A waiver of a breach does not operate as a waiver of any other breach.
40. If any part of this Agreement is held by a court of competent jurisdiction to be invalid, then;
 - a) Where the offending provision can be read down so as to give it a valid and enforceable operation of a partial nature it must be read down to the extent necessary to achieve that result; and
 - b) In any case the offending provision must be severed from this Agreement the remainder of this Agreement shall continue in full force and effect unless such reading down or severance affects the basic nature of this Agreement.
41. This Agreement shall be governed by and must be construed in accordance with the laws of Victoria, Australia, and the Customer irrevocably submits to the non-exclusive jurisdiction of the courts of that State.

